



PLANNING YOUR EVENT

JANUARY

Don't forget/Ideas/Notes

Fri 01	9 WEEKS TO BYF!	Sun 17	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Sat 02	Contact CLDF for ideas	Mon 18	
Sun 03		Tues 19	
Mon 04		Wed 20	
Tues 05		Thurs 21	
Wed 06		Fri 6 WEEKS TO BYF! 22	
Thurs 07		Contact CLDF to talk about publicity	
Fri 08	8 WEEKS TO BYF!	Sat 23	
Sat 09	Tell CLDF about your ideas	Sun 24	
Sun 10		Mon 25	
Mon 11		Tues 26	
Tues 12		Wed 27	
Wed 13		Thurs 28	
Thurs 14		Fri 5 WEEKS TO BYF! 29	
Fri 15	7 WEEKS TO BYF!	Contact CLDF to talk about publicity	
Sat 16		Sat 30	
		Sun 31	



Caring for young lives

Children's Liver Disease Foundation

36 Great Charles Street, Birmingham B3 3JY

0121 212 3839

byf@childliverdisease.org

childliverdisease.org

cldf-focus.org

Registered charity number 1067331



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FEBRUARY

Don't forget/Ideas/Notes

Mon 01	Wed 17	
Tues 02	Thurs 18	
Wed 03	Fri 19	2 WEEKS TO BYF!
Thurs 04	Sat 20	Do you need publicity? Do you need materials? Call CLDF
Fri 05	Sun 21	
4 WEEKS TO BYF! Don't forget to order your materials		
Sat 06	Mon 22	
Sun 07	Tues 23	
Mon 08	Wed 24	
Tues 09	Thurs 25	
Wed 10	Fri 26	1 WEEK TO BYF!
Thurs 11	Sat 27	Last minute check is there anything you need? Call CLDF office.
Fri 12	Sun 28	
3 WEEKS TO BYF! Tell CLDF office what you're doing		
Sun 14		
Mon 15		
Tues 16		



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MARCH

Don't forget/Ideas/Notes

Mon 01		Wed 17	Tell CLDF Your BYF story	
Tues 02		Thurs 18		
Wed 03		Fri 19		
Thurs 04		Sat 20		
Fri 05	BIG YELLOW FRIDAY	Sun 21		
Sat 06	Contact CLDF with pictures to get post event publicity	Mon 22		
Sun 07	Contact CLDF with pictures to get post event publicity	Tues 23		
Mon 08	Start collecting your sponsor money	Wed 24		
Tues 09		Thurs 25		
Wed 10		Fri 26	Tell CLDF Your BYF story	
Thurs 11		Sat 27		
Fri 12	Don't forget to pay your money in	Sun 28		
Sat 13		Mon 29		
Sun 14		Tues 30		
Mon 15		Wed 31		
Tues 16				

How to give the money you raised to us

1. Send a cheque, postal order or voucher (please do not send cash) made payable to CLDF at 36 Great Charles Street, Birmingham B3 3JY.
2. Pay in online at childliverdisease.org/bigyellowfriday
3. Pay in using JustGiving - go to justgiving.co.uk/bigyellowfriday2010
4. Take the money to your local branch of Bank of Scotland and pay in to CLDF. Sort code: 12-05-65. Account number 00181442.
5. Call CLDF (0121 212 3839) and pay in using a debit or credit card.



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